

State of Washington Contracts & Procurement Division – Internal Contracts Department of Enterprise Services P.O. Box 41411 Olympia, WA 98504-1411	CONTRACT AMENDMENT	
	Contract No.:	25723
ODP Business Solutions, LLC 6600 N Military Trail Boca Raton, FL 33496	Amendment No.:	1
	Effective Date:	10/31/2023

**FIRST AMENDMENT
TO
CONTRACT NO. 25723
GREEN JANITORIAL PRODUCTS**

This First Amendment (“Amendment”) to Contract No. 25723 is made and entered into by and between the State of Washington acting by and through the Department of Enterprise Services, a Washington State governmental agency (“Enterprise Services”) and ODP Business Solutions, LLC, a Limited Liability Company (“Contractor”) and is dated and effective as of October 31, 2023.

R E C I T A L S

- A. Enterprise Services and Contractor (collectively the “Parties”) entered into that certain Contract No. 25723 dated effective as of October 31, 2023 (“Contract”).
- B. The Parties now desire to amend the Contract to add contract term regarding installation of janitorial accessories.
- C. The amendment set forth herein is within the scope of the Contract.

A G R E E M E N T

NOW THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the Parties hereby agree to amend the Contract as follows:

1. **INSTALLATION.** The following provision is added as a new subsection at the end of Section 8 of the Contract (Using The Contract – Purchases):
 - 8.7. **INSTALLATION.** Purchaser may request the installation of janitorial accessories. For example, soap and sanitizer dispensers, toilet paper and towel dispensers. Installation and any costs associated with the installation shall be coordinated and mutually agreed between the Purchaser and Contractor.
2. **NO CHANGE OTHER THAN AMENDMENT.** Except as amended herein, the Contract is unaffected and remains in full force and effect.

- 3. INTEGRATED AGREEMENT; MODIFICATION. This Amendment constitutes the entire agreement and understanding of the Parties with respect to the subject matter and supersedes all prior negotiations and representations. In the event of any conflict between this Amendment and the Contract or any earlier amendment, this Amendment shall control and govern. This Amendment may not be modified except in writing signed by the Parties.
- 4. AUTHORITY. Each party to this Amendment, and each individual signing on behalf of each party, hereby represents and warrants to the other that it has full power and authority to enter into this Amendment and that its execution, delivery, and performance of this Amendment has been fully authorized and approved, and that no further approvals or consents are required to bind such party.
- 5. ELECTRONIC SIGNATURES. An electronic signature of this Amendment or any other ancillary agreement shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment or such other ancillary agreement for all purposes.
- 6. COUNTERPARTS. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original, and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this Amendment at different times and places by the parties shall not affect the validity thereof so long as all the parties hereto execute a counterpart of this Amendment.

EXECUTED AND EFFECTIVE as of the day and date first above written.

ODP BUSINESS SOLUTIONS, LLC

**STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES**

DocuSigned by:
 By: Sharalyn Sowers
 Name: Sharalyn Sowers
 Title: Vice President
 Date: 11/17/2023

DocuSigned by:
 By: Nicholas Ioanna
 Name: Nicholas Ioanna
 Title: Procurement Supervisor
 Date: 11/20/2023

